



# TOWN of WAREHAM

## Board of Selectmen/Sewer Commissioners

### Meeting Agenda

7:00 P.M. Multi-Service Center, Room 320, 48 Marion Road, Wareham, Massachusetts

- 1. CALL TO ORDER BY CHAIRMAN**
- 2. ROLL CALL**
- 3. ANNOUNCEMENTS**
- 4. ISSUANCE OF CERTIFICATE**
- 5. CITIZENS PARTICIPATION**
- 6. CONSENT AGENDA**
  - a. Authorization to sign bills and documents, etc.
  - b. Approval of regular session meeting minutes of April 30, 2013, May 1, 2013 & May 7, 2013.
- 7. LICENSES AND PERMITS**
  - a. Zen Palace – withdrawal of application for change of manager, new officer/director and transfer of stock.
  - b. Application for one day wines and malt beverages license from Patricia Topoulos.
  - c. Common Victualler's License from Barnacle Bills, LLC, 3126 Cranberry Highway, East Wareham.
  - d. Use of town roads by the Onset Bay Association and the Wareham Fireworks Committee for the use of Shell Point Beach for the Onset Fireworks on July 6, 2013 from 9:00 pm. – 9:20 pm (rain date: July 7, 2013)
- 8. SEWER BUSINESS**
  - a. Funding source for contract 2.
  - b. Water Use Proposal – Tighe & Bond.
  - c. Omitted commitment for the FY13 Sewer Users Fee.
  - d. Any other sewer business.
- 9. TOWN BUSINESS**
  - a. Boston Marathon Resolution.
  - b. Discussion on guidance to Town Administrator for the next year.

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- c. Discussion on budget for FY14.
- d. Vote to assign Town Administrator as Custodian of Tax Possession properties at auction.
- e. Discussion and possible vote on Lease to Oak Grove Cape Verdean Cultural Center.
- f. Discussion and possible vote re board's policy 11-01 Digital Recording.
- g. Discussion and vote to remove board's policy 09-01.
- h. Discussion and possible vote of remote attendance at public meetings.
- i. Vote to appoint selectmen member to track the Sewer Commissioners legislation.
- j. Discussion and vote to close Town Meeting Warrant.
- k. Discussion and vote to authorize letter to ZBA in support of Affordable Housing Trust project.
- l. Discussion of extension of contract for Town Administrator.
- m. Approval of bond for Town Clerk's office.
- n. Any other Town business not reasonably anticipated 48 hours prior to the posting of this meeting.

**10. TOWN ADMINISTRATOR'S REPORT**

**11. LIAISON REPORTS**

**12. ADJOURNMENT**

**13. SIGNING OF DOCUMENTS APPROVED BY THE BOARD**

5/30/2013

## MINUTES OF MEETING OF SELECTMEN/SEWER COMMISSIONERS

Date of Meeting: May 14, 2013  
Date of Transcription: May 15, 2013  
Transcribed by: Janet Wilson

### 1. CALL MEETING TO ORDER BY CHAIRMAN

### 2. ROLL CALL

Selectmen Present: Peter W. Teitelbaum, Chairman  
Alan H. Slavin, Clerk  
Stephen M. Holmes  
Patrick G. Tropeano  
Judith Whiteside

Also present: Derek D. Sullivan, Town Administrator

### 3. ANNOUNCEMENT

The Trash mob will be picking up trash on June 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup>.

A walk for Cystic Fibrosis will be held on Saturday at the Cape Cod Canal.

Selectman Holmes wanted to thank everyone for their prayers and emails and thinking of his mother who fell ill recently.

The Wareham Garden Club will be having it's Spring Plant & Bake Sale on Saturday, May 18<sup>th</sup> 9am-noon at the Old Methodist Meeting House, 495 Main Street.

WCTV Live Auction & Entertainment will be held on Saturday, May 18<sup>th</sup> 2pm – midnight in partnership with Wareham Hurricane Sandy Coalition and the Christopher Donovan Day School. They are looking for volunteers to take telethon bids for an early evening shift or late evening shift (3-4 hours) Contact Claire Smith at 508-295-4679 or via email [cls550@comcast.net](mailto:cls550@comcast.net) or email Angela Dunham at [ron2angeladunham@verizon.net](mailto:ron2angeladunham@verizon.net) or Eleanor Martin at [bruceandellie@comcast.net](mailto:bruceandellie@comcast.net)

The Buzzards Play Productions will be having a Teens' Summer Shakespeare & Children's Theatre Workshops from July 8<sup>th</sup> to August 9<sup>th</sup> for ages 9-14. For information call Janice at 508-591-3065.

The Taste of Wareham Reception will be held this Friday at the Box Mill Hall on Tihonet Road starting at 6pm. Tickets are \$35 each and will be available at the door.

CEDA will be hosting a meeting on the redesign of Merchants Way which will be open to the General public on Saturday, May 18<sup>th</sup> from 9am-11:30am.

Last day to register to vote for town meeting will be Wednesday May 29<sup>th</sup>.

SELECTMEN/SEWER COMMISSIONERS MEETING - 5-14-13 (CONT'D)

The 4<sup>th</sup> annual golf tournament will be held on Saturday from 12pm-3pm at the Bay Pointe Country Club.

There will be a tourism round table event at the Bay Pointe Country Club on Friday, May 17<sup>th</sup> from 11am to 1:15pm. Tickets are \$25 for the luncheon.

4. ISSUANCE OF CERTIFICATE

The board was to present Cara Winslow with a certificate of appreciation however, she wasn't able to attend the meeting.

5. CITIZENS PARTICIPATION

Present before the board: Bob White

This week's coffee hour guest will be Lt. Walcek who will be speaking about the improvements to the Wareham Emergency Management Plan.

6. CONSENT AGENDA

- a. Authorization to sign bills documents, etc.

**MOTION:** Selectman Slavin moved to approve payment to Law Office of Richard Bowen dated March 30, 2013 in the sum of \$15,000. Selectman Holmes seconded.

**VOTE:** 5-0-0 (Unanimous)

- b. Approval of regular session meeting minutes of April 30, 2013, May 1, 2013 and May 7, 2013.

**MOTION:** Selectman Slavin moved to approve the meeting minutes of April 30, 2013 meeting minutes. Selectman Whiteside seconded.

**VOTE:** 5-0-0 (Unanimous)

**MOTION:** Selectman Slavin moved to approve the meeting minutes of May 1, 2013. Selectman Whiteside seconded.

**VOTE:** 5-0-0 (Unanimous)

**MOTION:** Selectman Slavin moved to approve the meeting minutes of May 7, 2013. Selectman Whiteside seconded.

**VOTE:** 4-0-1 (Selectman Teitelbaum abstained)

7. LICENSES & PERMITS

- a. Zen Palace ~ Withdrawal of application for Change of Manager & New Officer/Director and Transfer of Stock.

**MOTION:** Selectman Tropeano moved to withdraw the application for a Change of Manager & New Officer/Director and Transfer of Stock. Selectman Holmes seconded.

**VOTE:** 5-0-0 (Unanimous)

- b. Application for one-day wines and malt beverages license from Patricia Topoulos.

Present before the board: Patricia Topoulos

Ms. Topoulos was before the board seeking a one day wines and malt license.

**MOTION:** Selectman Tropeano moved to approve the application for one-day wines and malt beverages license from Patricia Topoulos. Selectman Whiteside seconded.

**VOTE:** 5-0-0 (Unanimous)

SELECTMEN/SEWER COMMISSIONERS MEETING - 5-14-13 (CONT'D)

- c. Common Victualler's License from Barnacle Bills, LLC, 3126 Cranberry Highway, E. Wareham.

**MOTION:** Selectman Tropeano moved to approve the common victualler's license. Selectman Slavin seconded.

**VOTE: 5-0-0 (Unanimous)**

- d. Use of town roads by the Onset Bay Association and the Wareham Fireworks Committee for the use of Shell Point Beach for the Onset Fireworks on July 6, 2013 from 9pm – 9:20pm (rain date July 7, 2013).

Present before the board: Jackie Lindsey & Mary Lou Payton  
Both were before the board seeking approval to hold Fireworks on Onset Beach. They were looking for permission for the use of Hynes and Lopes Field for parking. The board suggested having them fill out an application for the use of the fields.

**MOTION:** Selectman Teitelbaum moved to approve the application by the Onset Bay Association and Wareham Fireworks Committee for the Onset Fireworks. Selectman Slavin seconded

**VOTE: 5-0-0 (Unanimous)**

They will be holding a fundraiser on Sunday at Walmart and Stop and Shop from 10-2pm.

On June 6<sup>th</sup> they will have their 3<sup>rd</sup> annual fireworks fundraiser at Mezza Luna.

Donations can be made by mailing them to P.O. Box 799, Onset, MA 02558

Ms. Lindsey and Ms. Payton spoke about the 2014 celebration and talked about some of the fundraisers they have planned.

**8. SEWER BUSINESS**

- a. Funding source for contract 2

Present before the board: Guy Campinha & Attorney Bowen  
The board discussed having an audit take place prior to the Board of Sewer Commissioners being put in place. They talked about the State doing the audit or hiring a firm to handle to do it. They were concerned that we might be placed at the bottom of a very long list if we ask the State to help.

**MOTION:** Selectman Slavin moved to ask the Town Administrator to contact Powers & Sullivan or a suitable firm to do a forensic audit. Selectman Holmes seconded.

**VOTE: 5-0-0 (Unanimous)**

- b. Water Use Proposal – Tighe & Bond

Present before the board: Guy Campinha & Michael Schrader  
Mr. Schrader spoke about the proposal for the usage based sewer fee and understands that the Town is concerned about the cash flow during the transition. They believe that this transition can be accomplished smoothly without the need for significant cash reserves.

SELECTMEN/SEWER COMMISSIONERS MEETING - 5-14-13 (CONT'D)

**MOTION:** Selectman Holmes moved to have the Town Administrator enter into an agreement with Tighe & Bond in regards to the proposal as presented. Selectman Whiteside seconded.

**VOTE:** 5-0-0 (Unanimous)

c. Omitted commitment for the FY13 Sewer Users Fee

**MOTION:** Selectman Tropeano moved to approve the FY13 2<sup>nd</sup> half sewer usage omitted commitment in the amount of \$4,172.26. Selectman Whiteside seconded.

**VOTE:** 5-0-0 (Unanimous)

d. Any other sewer

Mr. Campinha wanted to thank resident Ms. Johnson for planting flowers and shrubs around the South Water pump station.

**9. TOWN BUSINESS**

a. Boston Marathon Resolution

**MOTION:** Selectman Slavin moved to send a proclamation to the City of Boston from the Town of Wareham (as attached). Selectman Whiteside seconded.

**VOTE:** 5-0-0 (Unanimous)

b. Discussion on guidance to Town Administrator for the next year (not discussed)

c. Discussion on budget for FY14

Selectman Whiteside wanted Mr. Sullivan to provide fee structures.

d. Vote to assign Town Administrator as Custodian of Tax Possession properties at auction

**MOTION:** Selectman Slavin moved to assign the Town Administrator as Custodian of Tax Possession properties at auction. Selectman Whiteside seconded.

**VOTE:** 5-0-0 (Unanimous)

e. Discussion and possible vote on Lease to Oak Grove Cape Verdean Cultural Center

Present before the board: Attorney Miranda

Attorney Miranda was before the board to discuss the extension of the 10 year lease to the Oak Grove Cape Verdean Cultural Center. The Board had a discussion and will be waiting until Attorney Bowen can look over the lease before they vote on an extension.

f. Discussion and possible vote re: board's Policy 11-01 Digital recording

Chairman Teitelbaum stated that it's difficult for boards and committees to abide by the policy due to the lack of tape recorders available to them.

**MOTION:** Selectman Teitelbaum moved to rescind policy # 11-01. Selectman Tropeano seconded.

**VOTE:** 5-0-0 (Unanimous)

g. Discussion and vote to remove board's policy 09-01

**MOTION:** Selectman Slavin moved to rescind policy 09-01. Selectman Whiteside seconded.

**VOTE:** 5-0-0 (Unanimous)

SELECTMEN/SEWER COMMISSIONERS MEETING - 5-14-13 (CONT'D)

At this time Mr. Cardoza who is on the Road Commissioners came before the board and said that he didn't feel that the committee was doing very much. He feels they are not given enough information from the town to really do the work they need to do as Road Commissioners.

h. Discussion and possible vote of remote attendance at public meetings

Chairman Teitelbaum stated that at times some members of boards, committees and commissions are not available to attend a meeting and was looking to propose a policy that puts in place remote attendance. The consensus of the board was to look into this further and come up with a policy that would allow remote access.

i. Vote to appoint Selectmen member to track the Sewer Commissioners legislation

**MOTION:** Selectman Tropeano moved to appoint Selectman Whiteside. Selectman Holmes seconded.

**VOTE: 5-0-0 (Unanimous)**

j. Discussion and vote to close Special Town Meeting Warrant

**MOTION:** Selectman Holmes moved to close the June 18, 2013 Special Town Meeting Warrant. Selectman Tropeano seconded.

**VOTE: 5-0-0 (Unanimous)**

k. Discussion and vote to authorize letter to ZBA in support of Affordable Housing Trust project

The Affordable Housing Trust was looking for support from the Board of Selectmen for a Rental Duplex in Onset at 9 Camp Street. Chairman Teitelbaum wanted to send a letter of support to the Zoning Board of Appeals.

**MOTION:** Selectman Slavin moved to send the letter of support for the affordable housing restriction. Selectman Whiteside seconded.

**VOTE: 5-0-0 (Unanimous)**

l. Discussion of extension of contract for Town Administrator

**MOTION:** Selectman Slavin moved that the board continue the Town Administrators contract and start discussions. Selectman Holmes seconded.

**VOTE: 5-0-0 (Unanimous)**

Selectman Whiteside said that she has publically and personally thanked Mr. Sullivan for his ability to answer her questions and keep her up to date on things.

m. Approval of bond for Town Clerk's office

**MOTION:** Selectman Slavin moved to approve the bond for the Town Clerk's Office. Selectman Holmes seconded.

**VOTE: 5-0-0 (Unanimous)**

n. Any other town business not reasonably anticipated 48 hours prior to the posting of this meeting

Selectman Slavin would like to invite the Road Commissioners to come before the board in a few weeks.

Chairman Teitelbaum stated that Mr. Pina was looking for him to execute a document looking for an additional \$50,000 from the towns income program for new lights in Onset.

SELECTMEN/SEWER COMMISSIONERS MEETING - 5-14-13 (CONT'D)

**MOTION:** Selectman Holmes moved to have the Chairman sign the document. Selectman Whiteside seconded.

**VOTE:** 5-0-0 (Unanimous)

**10. TOWN ADMINISTRATOR'S REPORT**

Mr. Sullivan wanted to congratulate Deborah Ramos on her evaluation by the Old Colony Elderly Services of the senior daycare program. They wrote that the program improved under her direction. He wanted to thank her for a job well done.

Bids are back on the Parking Kiosks and two are within \$800 of each other. The cost for three of them would cost approximately \$21,500.

Mr. Sullivan was looking for the board to help with putting the focus groups together.

**MOTION:** Selectman Holmes moved to have Selectman Slavin help the Town Administrator with getting the focus groups off the ground. Selectman Whiteside seconded.

**VOTE:** 5-0-0 (Unanimous)

**11. LIAISON REPORTS**

Selectman Whiteside met with the Librarian and spoke with her about some alternative ways to man her building and suggested some programs to her.

**12 ADJOURNMENT**

**MOTION:** Selectman Holmes moved to adjourn. Selectman Tropeano seconded.

**VOTE:** 5-0-0 (Unanimous)

**13. SIGNING OF DOCUMENTS APPROVED BY THE BOARD**

Respectfully submitted,

*Janet Wilson*

Department Assistant

The foregoing minutes were submitted to the Board of Selectmen/Sewer Commissioners on:

Attest:

  
\_\_\_\_\_  
*Alan H. Slavin, Clerk*

Date Signed: 5-29-13

Date sent to the Town Clerk: 5-30-13





TOWN OF WAREHAM  
54 Marlon Road  
Wareham, Massachusetts 02571

Attachment 5-14-13  
meeting minutes!

### A PROCLAMATION

To recognize the efforts of the City of Boston for the exceptional manner in how it has overcome the event surrounding the Boston Marathon on April 15, 2013.

Whereas, the first responders forsake their own safety to help those injured and carried the victims to safety; and

Whereas, the citizens followed the requests of Mayor and Police Departments which facilitated the capture of the perpetrators of the bombing; and

Whereas, the spirit of both the City and the BAA made it clear the marathon will continue for years to come; and

Whereas, the citizens of Wareham who participated in the marathon will be back next year; and

Whereas, Boston exemplifies Massachusetts motto "Do Not Tread on Me" and now has adopted

### "BOSTON STRONG"

Now, therefore, we the Wareham Board of Selectmen and the citizens of Wareham, Massachusetts do hereby proclaim support for the City of Boston and concern for the ongoing healing of the victims. "Let them not be forgotten".

Executed and proclaimed this 14<sup>th</sup> day of May 2013

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Peter W. Teitelbaum, Chairman

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Alan H. Slavin, Clerk

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Stephen M. Holmes

\_\_\_\_\_  
Patrick G. Tropeano

\_\_\_\_\_  
Judith Whiteside

